

Environment Grant Application 2025-26

Form Preview

Introduction

* indicates a required field

Brisbane City Council's Environment Grant

NOTE: It is important to supply **ALL** required information and documentation, to ensure your project has the best opportunity to be considered for funding.

Please visit the website for our [Environment grant](#) to determine eligibility before starting an application. You may view the guidelines [here](#).

Documentation received by Council after closing date will not be accepted.

FUNDING AMOUNTS:

- **Environmental Project:** Minimum \$1,000, maximum \$20,000 per project (GST exclusive)
- **Community Garden:** Minimum \$1,000, maximum \$2,500 (GST exclusive)

Eligibility checklist

Is the proposed on-ground environment project or community garden project, on Brisbane City Council Land? *

- ☐ Yes it is on Council Land
- ☐ No - Your application is not eligible for funding, please do not proceed
- ☐ Not Applicable - this is not an on-ground project

I have written Land Manager approval to attach to this grant application *

- ☐ Yes
- ☐ No - Land Manager approval must be attached otherwise this application will be deemed ineligible
- ☐ Not applicable - this is not an on-ground project

Documentation received after the grant closing date is not accepted

Is this community garden application for an established community garden? *

- ☐ Yes
- ☐ No - new community gardens are not eligible for funding under this grant, please do not proceed
- ☐ Not applicable - not a community garden

I have TWO comparable quotes for each component of the project over \$1,000 and one quote for items under \$1,000 to attach to this grant application *

- ☐ Yes
- ☐ No - this application can be deemed ineligible
- ☐ Not applicable - this is not an on-ground project

Organisation details

* indicates a required field

Environment Grant Application 2025-26

Form Preview

Organisation details

Organisation *

Organisation Name

Official entity, group or organisation name (no acronyms). Your organisation name should match 'Entity name' in ABN box below

Organisation's Address *

Address

Suburb State Postcode

Organisation's Postal Address *

Address

Suburb State Postcode

Must be an Australian postcode.

Organisation's phone *

Organisation's mobile phone

Organisation's email *

please use a generic organisation email

Organisation's website

Must be a URL.

What is the status of your organisation? *

- ☐ Company limited by guarantee
☐ Incorporated Association
☐ Other:

Organisation's ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Environment Grant Application 2025-26

Form Preview

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Attach incorporation certificate and/or other similar documentation

Attach a file:

Your organisation, or your auspice organisation MUST keep and maintain adequate insurance (including public liability) with a reputable insurer, in relation to the activities carried out by the applicant, including in relation to this project, against any claims for loss or damage to property and injury or death to persons.

Do you (or your auspice) organisation have current public liability cover to the value of at least \$20M for any one occurrence? *

☐ Yes

☐ No

If Yes, attach a copy of the current certificate (must show amount insured, data and details of coverage etc)

Attach Public Liability insurance certificate *

Attach a file:

(or Auspice's insurance)

Date of Expiry of insurance cover

Must be a date.

How many members does your organisation have? *

☐ Less than 50

☐ Between 50 and 150

☐ More than 150

Organisation's Contact Person

Organisation's Contact Person *

Title

First Name

Last Name

Position in organisation *

Environment Grant Application 2025-26

Form Preview

Contact's Business Hours Phone Number *

Contact's Mobile Number

Contact's Email Address *

Do you require an Auspice?

If your organisation is not incorporated you need an Auspice that is an incorporated non-profit organisation that will accept legal and financial responsibility for the project and its activities.

If you nominate an Auspice organisation then you must include a letter from your Auspice signed by the Chair, President or Chief Executive, agreeing to auspice your grant.

Do you require an Auspice for your project?

*

- ☐ Yes - complete the sponsor section
☐ No

Auspice Organisation details

* indicates a required field

Auspice

Name of Auspice organisation *

Name of contact person in Auspice organisation *

Title

First Name

Last Name

Position in organisation

*

Auspice Primary Address *

*

Address

Suburb State Postcode

Environment Grant Application 2025-26

Form Preview

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Auspice Postal Address *

Address

Suburb State Postcode

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Must be an Australian postcode.

Auspice Phone Number *

--

Auspice Mobile Number

--

Auspice email

--

What is the status of your Auspice organisation? *

- ☐ Incorporated Association - attach certificate
☐ Company Limited by Guarantee - attach certificate and constitution below
☐ Other:

--

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Attach Auspice incorporation certificate or other relevant information here *

Attach a file:

--

Attach signed letter from Auspice

Attach a file:

Environment Grant Application 2025-26

Form Preview

organisation's Chair, President or CEO that states they accept both legal and financial responsibility for the project *

This MUST be attached if you have an Auspice for the project

Grant acquittals

* indicates a required field

Outstanding Acquittals

Has your organisation or your auspice organisation, previously received funds from Brisbane City Council that have outstanding acquittals i.e. where previous grant projects have not been completed within the 12 month timeframe? Please contact the Grants Program Officer - Community Initiatives on 3403 8888 if you have any questions. *

- ☐ No
- ☐ Yes - You may be ineligible for this grant

Please provide previous Grant ID number/s and reason why grant acquittal is outstanding

Project Details

* indicates a required field

Project details

Funding categories

Category 1 - Environmental projects (minimum of \$1,000 up to a maximum of \$20,000 ex GST) or **Community Gardens projects** (minimum of \$1,000 up to a maximum of \$2,500 ex GST)

To fund:

- specific environmental on-ground projects and community gardens, on Council Land
- environmental events within the BCC LGA
- materials and services that are to be used directly for the nominated project, including any associated administration expenses (the administration proportion can not exceed \$8,000).

Environment Grant Application 2025-26

Form Preview

Category 2 - Operational and Administration Expenses (minimum of \$1,000 up to a maximum of \$8,000 ex GST)

To fund:

- operational and
- administration expenses for community groups.

These costs must be attributable to activities and community services performed by the group within the BCC LGA and have an environmental focus.

Number of applications that can be submitted, and which category grant to use

- If applying for Category 1 (excluding community gardens grants), applicants are also invited to apply for Category 2, if required.
- applicants can apply for more than one Category 1 - Environmental project
- if you are applying for operational and administration expenses that support multiple projects, ensure you use Category 2 - Operational and Administration expenses
- community groups applying for Category 2 - operational and administration expenses - **please note:** items for the nursery e.g. plants, fertiliser, garden equipment etc, are to have a separate application under Category 1 - Environmental projects
- applicants applying for an on-ground project that has a proportion of operational and administration expenses please apply under Category 1 only (keeping all the project related costs in one application). Note: The funding request can not exceed \$8,000 for the operational and administration expenses portion.

Which Category is this application for? *

- ☐ CATEGORY 1 - Environmental Project
- ☐ CATEGORY 1 - Community Garden
- ☐ CATEGORY 2 - Operational and Administration Expenses

Project title *

no more than 6 words
and reflect the objective of the proposal.

Provide a brief and concise project summary *

Word count:

Must be no more than 50 words.

Provide a short description of your project - what are you wanting to do?

Environment Grant Application 2025-26

Form Preview

Attach any other relevant background documents to support your application e.g. longer project summary or a project plan etc.

Attach a file:

please name these files appropriately for the assessor

Start Date *

Must be a date and no earlier than 6/4/2026.

End Date *

Must be a date and no later than 2/4/2027.

PROJECT LOCATION

If you are applying for Category 1: please provide details of the project site.

On-ground environmental projects will only be assessed for funding if they are located on Council land, and are approved by a Council's Land Manager, with current support documents attached to this application.

If you are applying for Category 2 - please enter the site of your centre/office facilities.

Address of project location

Address

Suburb State Postcode

Local Government Area for Project site

If there are multiple locations, please list:

For Category 1: please attach map(s) clearly marking the location of the project site

Attach a file:

Which ward is the project located in?

If multiple locations, select "Citywide".

To find which Ward you are in, please view on the Electoral Commissions map.

Environment Grant Application 2025-26

Form Preview

If you are conducting fauna and/or flora monitoring activities you may require an Animal Ethics Permit and/or a Scientific Purposes Permit.

Attach Animal Ethics and/or Scientific permits here

Attach a file:

(if applicable)

Project Action Plan

Project Action Plan

A Project Action plan MUST be completed for all projects.

List ALL the steps of your proposed project (who does what and when), including those involving government agencies or groups.

This question relates to Assessment Criteria 4 and 5 in the grant guidelines and will demonstrate your organisation's capacity to manage and complete the project, within the required time-frame.

For on-ground environmental projects ensure you include an end-of-project review by your local Council Officer (e.g. Creek Catchment Officer or Habitat Brisbane Officer) and also your volunteer maintenance work.

Make sure you include a task to acquit the grant within 12 months of signing your Funding Agreement.

Task and Timeframe (approximate date when task to be performed) Responsible Person(s)

Grant Acquittal	

Weed Control

For on-ground projects targeting weeds:

Select the weeds you will be targeting

☐ Cats Claw

Environment Grant Application 2025-26

Form Preview

- ☐ Madeira vine
- ☐ Lantana - shrub lantana
- ☐ Lantana - creeping lantana (ground cover)
- ☐ Chinese elm
- ☐ Camphor laurel
- ☐ Asparagus ferns
- ☐ Leucaena
- ☐ Pepper tree - broad-leaved
- ☐ Ochna
- ☐ Privet - small-leaved
- ☐ Privet - broad-leaved

List other weed species in addition to the above list

Category 1 - Environmental projects

*** indicates a required field**

Category 1 - Environmental project details

NOTE: On-ground projects must be located on Council land and have a written approval by Council's Land Manager, attached to this application on page 9.

Please access the grant guidelines to read each of the Assessment Criteria in full and the link to Brisbane Vision.

**This question relates to Assessment Criterion 1
(Essential)**

How is this project going to achieve the targets and aspirations in the Brisbane Vision and the purposes of this grant? *

**This question relates to Assessment Criterion 2
(25%)**

Delivery of project in a sustainable manner

Demonstrate your organisations ability to deliver the project in a sustainable manner (considering the environmental and community outcomes). *

Word count:
no more than 250 words

Environment Grant Application 2025-26

Form Preview

This question relates to Assessment Criterion 3 (20%)

Promoting and marketing the project, to the broader community and industry sectors, and for these groups to benefit from the project.

Note: It is a requirement within the Funding Agreement to acknowledge Council.

How will you promote and market your project to the broader community and industry sectors? *

Word count:

no more than 250 words

How will these groups benefit from the proposed project? *

How will Brisbane City Council be acknowledged for providing funding, if your application is successful? *

You may add links of previous website updates, facebook, instagram pages etc, as examples from previous projects or grant funding to support your written application

For **Assessment Criterion 4 (20%)** Value for money and a sound budget: this is covered by the budget table, and quotes section of this form, in relation to the project and project action plan.

This question relates to Assessment Criterion 5 (20%)

Capacity to manage and maintain the project, including evaluation and documenting the results.

How will the project be managed? i.e. extra details to add apart

Environment Grant Application 2025-26

Form Preview

from the project action plan table? *

How will the on-ground project site, or program, be maintained after completion? *

Word count:
Limit of 250 words.

How will your organisation evaluate and document the results from the project? *

This question relates to Assessment Criterion 6 (15%)

Effective consultation, partnering, networking.

Provide evidence of effective consultation, partnering and networking for your proposed project *

Do you have written support for your proposal, external to your organisation? e.g. participating groups, local Councillor etc. *

- ☐ No - you are encouraged to provide evidence for wider support of your project
- ☐ Yes - attach support letters below

Attach signed support letters here:

Attach a file:

please name these files appropriately for the assessor

This question relates to Assessment Criterion 7 (Essential)

Compliance.

Are there any permits required under State Acts and Council Local Laws for your project? If so, demonstrate your ability to comply with their approval criteria. *

Word count:
no more than 200 words

Environment Grant Application 2025-26

Form Preview

Please advise of any related management plans relevant to the site

Word count:

Must be no more than 100 words.

Contractor Information

Weeds to be targeted and control techniques (including herbicide products to be used)

Word count:

Limit of 250 words.

Planting projects: please attach species list

Attach a file:

Will you hire a contractor/s?

☐ Yes

☐ No

Contractor/s name and business name

Is the contractor/s a Brisbane City Council panel contractor?

☐ Yes

☐ No

PANEL CONTRACTOR

Consult with you relevant Council officer (e.g. Creek Catchment Officer or Habitat Brisbane Officer) if you are unsure if your contractor/s is registered with Brisbane City Council as a panel contractor.

If your contractor is a panel contractor their insurance, licenses, etc. **do not** have to be supplied, however if the contractor is not a panel contractor this information will need to be provided below.

Non-panel contractor details

Attach contractor's insurance policy (must have cover of at least \$10 million)

Attach a file:

Attach licenses/ accreditation for contractor

Attach a file:

Environment Grant Application 2025-26

Form Preview

Attach contractor's WH&S and risk management plan

Attach a file:

Provide the following info on contractor; previous experience, referees for past work, and itemised unit rates for labour and plant including descriptions

Word count:
Limit 250 words.

Category 1 - Community Gardens

* indicates a required field

Category 1 - Community Gardens project details

NOTE: Community Gardens projects must be located on Council land and have written approval by Council's Land Manager, attached to this application.

Please access the grant guidelines to read each of the Assessment Criteria in full and the link to Brisbane Vision.

Land Owner Permission

To be eligible for a Cultivating Community Gardens Grant, applicant organisations must attach a current lease, license or permit for use of the site, and depending on the type of project, provide written approval from the Landowner.

e.g. a Council leased site will need an approved [Application for Works \(AFW\)](#) for any type of building project. If you are unsure if the project needs an AFW, check with the Community Facilities Operations Team, phone Council on 3403 8888.

Do you Lease or have a license or permit for the land on which the garden is situated? *

- ☐ No
- ☐ Yes - attach a copy of the documentation below

Attach a copy of the current lease, license, permit and/or permission letter here *

Attach a file:

When does the lease expire?

Must be a date.

Has approval of the use of the land been obtained for this grant project proposal?

- ☐ No - approval is required
- ☐ Yes - provide an approved AFW (Application for Works) from Council Land Manager

Environment Grant Application 2025-26

Form Preview

Attach an approved AFW (Application for Works)

Attach a file:

Raingardens

Raingardens are bioretention systems that naturally filter stormwater. This grant will fund a small scale raingarden within your community garden.

If your application is successful a plumber's approval will be required to connect the raingarden outlet to the stormwater. As there will be a fee associated with this, you may include this fee into your grant budget costs.

Outline all the materials and costs for the raingarden in the budget table section of this application form.

Council will provide a promotional / interpretation sign that must be displayed on the raingarden for educational purposes.

Are you applying for funding to fund a raingarden?

- ☐ Yes - complete the questions below ☐ No - proceed to next section

Attach two comparable quotes for plumbing services

Attach a file:

Provide written landowner permission to construct a raingarden

Attach a file:

Acknowledging Council

If your grant is successful, a requirement in the Terms and Conditions of the Funding Agreement is that Council is to be acknowledged in promotional materials, signage, written project descriptions (i.e. newsletters, websites). There may be also Special Conditions included in your Funding Agreement regarding acknowledging Council for the grant.

How will Brisbane City Council be acknowledged for the funding? *

Word count:

Must be no more than 250 words.

Limit of 250 words. This question relates to Assessment Criterion 4.

As per the Grant Guidelines: the Community Garden will need to be registered on the Council community gardens webpage, indicating the organisations openness for involvement of the wider community in the garden:

- ☐ Yes - the garden is already registered
☐ Yes - the garden will be registered prior to the grant acquittal

Environment Grant Application 2025-26

Form Preview

☐ Other:

[Click here for: Council's Community Gardens Web-page](#)

Addressing Selection Criteria

Please refer to the Environment Grant guidelines, assessment process, scoring and weighting.

Assessment Criteria 1: Contribution to aspirations in Brisbane Vision and the specific purposes of this grant.

Please tick which themes relate to the project proposed by this application

Brisbane Vision themes *

- ☐ Our accessible, connected city
- ☐ Our active, healthy city
- ☐ Our clean, green and sustainable city
- ☐ Our friendly, safe city
- ☐ Our new world city
- ☐ Our smart, prosperous city
- ☐ Our vibrant, creative city
- ☐ Our well-designed, subtropical city

At least 1 choice must be selected.

Briefly describe how this project will contribute to Brisbane Vision? *

Selection Criteria 2: Demonstrated ability to deliver the project in a sustainable manner (considering environmental and community outcomes). 25%

How will this project be delivered in a sustainable manner? and/or what sustainable practices are already used in the Community Garden *

Single Use Plastics: Council is demonstrating leadership to improve and protect the health of our waterways and Moreton Bay by acting to ban the use of single-use plastic drinking straws and phasing out helium balloons and single-use plastic bottles from all Council operations, and encouraging Council-supported events and activities to do the same. It is appreciated that organisations that engage with Council, will support this position through their activities.

Briefly demonstrate your organisations commitment to reducing the use of plastic straws, helium balloons and single use plastic water bottles, including the reduction of distribution at activities and events *

Environment Grant Application 2025-26

Form Preview

<https://www.brisbane.qld.gov.au/clean-and-green/natural-environment-and-water/creeks-and-waterways/protect-our-waterways>

Selection Criteria 3: Ability to promote and market the project to the broader community and industry sectors and for these groups to benefit from the project. 20%

How will the project be marketed and promoted to the broader community and industry sectors? *

How will the broader community benefit from the proposed project? *

Selection Criteria 5: Demonstration of organisation's capability to manage the project, including evaluating and documenting the results. 20%

How will the results of this project be evaluated? *

Attach any garden strategy, designs and reports here

Attach a file:

LABEL each attachment

Selection Criteria 6: Evidence of effective consultation, partnering and networking. 15%

What organisations/individuals will your organisation network with, consult and partner with? *

Attach at least one letter of support (e.g. from the local Councillor, State or Federal Member. Other groups involved with the project) *

Attach a file:

Category 2 - Operational and administrative expenses

Environment Grant Application 2025-26

Form Preview

* indicates a required field

Category 2 - Operational and administrative expenses

Please access the grant guidelines to read each of the Assessment Criteria in full and the link to Brisbane Vision.

This question relates to Assessment Criterion 1 (essential)

How is this project contributing to achieving the targets and aspirations in the Brisbane Vision and the purposes of this grant? *

This question relates to Assessment Criterion 2 (25%)

Delivery of project in a sustainable manner

Demonstrate your organisation's ability to deliver the project in a sustainable manner (reduce, reuse, recycle). *

Word count:
no more than 250 words

This question relates to Assessment Criterion 3 (15%)

Demonstrated ability to promote and market projects to the broader community and industry sectors and for these groups to benefit.

Note: It is a requirement within the Funding Agreement to acknowledge Council.

How will you promote and market your projects to the broader community and industry sectors? *

Word count:
no more than 250 words

How will these groups benefit from the proposed project? *

Word count:
Must be no more than 250 words.

Environment Grant Application 2025-26

Form Preview

How will Brisbane City Council be acknowledged for providing funding, if your application is successful? *

Do you have written support for your proposal from outside your organisation e.g. participating groups, local Councillor, etc? *

- ☐ No - You are encouraged to provide evidence for wider support of your project
- ☐ Yes - attach support letters below
- Ensure the person providing the letter of support does not have a conflict of interest.

Attach signed support letters here

Attach a file:

please name these files appropriately for the assessor

You may add links of previous website updates, facebook, instagram pages etc as examples from previous projects or grant funding, to support your written application

With regard to Assessment Criterion 4 (20%) Value for money and a sound budget; this is covered by the budget table, and quotes section of this form, and in relation to the project and project action plan.

This question relates to Assessment Criterion 5 (20%)

Capacity to manage funds, and documenting the results.

How will your organisation manage the funds? *

How will your organisation document the results from the project? *

This question relates to Assessment Criterion 6 (20%)

Demonstrated ability to support environmental based community engagement and/or on ground projects.

Environment Grant Application 2025-26

Form Preview

For example:

- indicate the number of on-ground project sites your organisation would support through this funding
- the number of volunteers your organisation would support through this funding
- details of any events your organisation is planning
- how your organisation provides specific environmental outcomes
- how your organisation initiates positive behaviour change
- how your organisation provides educational opportunities, etc.

Please demonstrate your organisation's ability to support environmental based community engagement and/or on ground projects.

Council officer consultation and approvals

* indicates a required field

Council Officer consultation and approvals

For on-ground Environmental projects you must consult with your local Creek Catchment Officer or Habitat Brisbane Officer prior to submitting your application.

You must also provide written approval from Council's Land Manager (contact Council on 3403 8888).

Have you consulted with your Council Creek Catchments or Habitat Brisbane officer regarding this project? *

- ☐ No
- ☐ Yes - provide officer's name(s) and details below
Creek Catchment or Habitat Brisbane officer

Creek Catchment or Habitat Brisbane Officer's name *

Creek Catchment or Habitat Brisbane officer

Attach approval letter or email from your Creek Catchment or Habitat Brisbane Officer if your

Attach a file:

Environment Grant Application 2025-26

Form Preview

project is an on-ground environmental project *

Have you obtained Council's Land Manager approval? *

- ☐ Yes - attach approval letter below
☐ No - provide update on progress below
☐ Other:

your application may not be eligible if this document is not provided on the submitted application

Attach approval letter or email from the Council's Land Manager *

Attach a file:

If Council Officer consultation and approval was not required for the project, please advise why:

Budget and Quotes

* indicates a required field

Budget Table

Complete the budget table below. This relates to Assessment Criteria 4 (20%) - Value for money and a sound budget.

Please note for the purpose of assessment:

- **All budget figures MUST be GST EXCLUSIVE.** You will still receive the GST amount for the project:
 - If your organisation or sponsor **is** GST registered, 10% GST will be added to your grant as an itemised GST gross-up.
 - If your organisation or sponsor is **not** GST registered, 10% GST will be added to your grant before assessment, but will not be itemised as GST
- Ensure items comply with the Environment Grant Guidelines.
- Paid staff time (organisation members) must be costed and listed in the budget and quotes provided.
- The table should include all expected activities and contributions including grants, participation fees, sponsorship, and your organisation's in-kind (e.g. voluntary hours) and financial contributions for this project **ONLY**. Do not include details for other projects.
- It is important to group all the items being funded by the Environment Grant in the top section. Then list other items not being funded by Council, against the alternative income or in-kind stream.
- Council may fund the full cost of a project, however applications that include contributions from the applicant are encouraged.
- Volunteer staff can be costed at \$35 per hour for non-skilled labour and at standard rates for professional services.
- Category 2 grants will not be funded for catering.

Environment Grant Application 2025-26

Form Preview

- The INCOME column should include all expected contributions including grants, project partner contributions, participation fees, sponsorship and your organisation's in-kind support including voluntary labour.
- The EXPENDITURE column should include all expected costs. If individual items are to be paid for by various incomes ensure to list these specific amounts - you may have to enter the same item more than once into the EXPENDITURE list to demonstrate the split costs.
- Make sure your total project income equals your total project expenditure.

Budget

Income	\$ (ex GST)	Expenditure	\$ (ex GST)	Funded by this Grant?
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	

Budget Totals

(ex GST)

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

Grant Amount requested

Total Project Cost (ex GST)

\$

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Confirm total grant amount requested from Brisbane City Council (ex GST) *

\$

What is the total financial support you are requesting in this application?

Environment Grant Application 2025-26

Form Preview

Quotes are a requirement

Important information - this will affect the assessment of your grant application:

Category 1 - Environmental on-ground work and events, and Community Gardens projects

- Two comparable recent quotes **MUST** be provided for all items and contract work above \$1,000.
- One recent quote is to be provided for all items and contract work under \$1,000.
- Ensure quotes detail the work to be delivered, quotes that do not describe the work will not be accepted for assessment by Council.
- Quotes must include the date, the providers business details, including ABN and GST details. If the provider is not GST registered then the quote needs to clearly state this.
- For community gardens projects, quotes are not required for basic hand tools or seedlings, however, they are recommended.

Category 2 - Operating or Administration expenses:

- Quotes are **not** required, unless requested by Council (which is likely for single expenses and costs over \$1,000). However, organisations may wish to support their Category 2 application with quotes and/or the previous financial year's income and expenditure sheet, for recurring items. This information would assist with the assessment.

Attach preferred quotes here and name each quote clearly

Attach a file:

multiple documents can be attached. Please name them appropriately for the assessor.

Attach all other quotes here and name each quote clearly

Attach a file:

multiple documents can be attached. Please name them appropriately for the assessor

Nominate your preferred suppliers/contractors

Organisation's Bank Account details

All grant payments are made by electronic funds transfer (EFT) to your organisation's nominated Bank Account. If you are auspiced the payment will be made to your Auspice's account.

If grant funding is approved you will receive a notification letter, Grant Funding Agreement and a Tax Invoice template, to raise the grant payment.

Please provide your organisation's general operating account, not a sub-account.

It is recommended that you consult with your treasurer to confirm account details.

Who is the owner of this account *

- ☐ My organisation's account details
☐ My auspice's account details

Environment Grant Application 2025-26

Form Preview

Bank State Branch-BSB *

BSB Number (must be six digits)

Name of Bank *

Account Name *

The organisation's account number *

Must not be an individual

Email address (for payment remittance advice) *

Please provide an organisational email address (e.g. accountspayable@yourclub.org.au) rather than a specific personal address.

Certification

* indicates a required field

Certification

The following section confirms your organisation's endorsement of this application. It should be completed by the Chair, President, Chief Executive.

- I certify that, to the best of my knowledge, the statements made in this application are true and correct.
- I understand that if Brisbane City Council approves a grant, I will be required to accept the terms and conditions as set out in the Funding Agreement and I will be required to comply with those terms and conditions including any Brisbane City Council audit requirements.
- I consent to the information contained within this application being disclosed to or by Brisbane City Council for the purposes of assessing, administering and monitoring current and further Brisbane City Council grant applications.
- I acknowledge that Brisbane City Council is or may be collecting my personal information for the purposes of assessing, administering and monitoring my application and, if approved by Council, the grant in accordance with the Funding Agreement. Any personal information collected by Brisbane City Council will be kept in accordance with [Brisbane City Council's privacy statement](#).
- I understand that if Brisbane City Council approves a grant, I will be bound by the contents of this application and the terms and conditions as set out in the Funding Agreement to carry out the project as I have described and as required by Council. I understand that this application and its contents will form part of the Funding Agreement and my contractual relationship with Brisbane City Council.
- I consent to the use of information contained in the application by Brisbane City Council in press releases and other media communications if I am successful.

Do you agree with the above statements? *

☐ Yes

☐ No

☐ Other:

Environment Grant Application 2025-26

Form Preview

Name and Position of Approving Officer *

President, Chair, Secretary etc

Date of Certification *

Must be a date.

Attach signed letter from your organisation's President, Chairperson, or Chief Executive in support of the certification of this application. If you are auspiced this is not required, as your auspice's letter would have been attached previously on this application.

Attach a file:

Where did you hear about the grants program? *

- ☐ Council Website
- ☐ Email
- ☐ Direct (Postal) Mail
- ☐ Social Media
- ☐ Living In Brisbane Newsletter
- ☐ Previous applicant
- ☐ Council Officer
- ☐ Other:

"Other" might refer to Green Heart e-news, internet, newspapers etc.