Lord Mayor's Creative Fellowships Application 2026-27
Form Preview

Eligibility

* indicates a required field

If you answer NO to any of the following questions you are ineligible for a Lord Mayor's Creative Fellowship. If you are unsure if you are eligible for funding you can contact Brisbane City Council on (07) 3403 8888 and ask to speak to a Creative Sector Development Officer.

Please refer to the **Lord Mayor's Creative Fellowships guidelines** for the full list of eligibility criteria.

1. Do you live in the Brisbane Local Government Area (LGA)? *
○ Yes ○ No
If you are unsure of what LGA you live in, please enter your address into the Electoral Commission Queensland (ECQ) website search tool or contact ECQ on 1300 881 665.

2. Are you a permanent resident or Australian Citizen? *
○ Yes ○ No

3. Are you over the age of 17 years at the time of submitting your application? *
○ Yes ○ No

4. Are you an individual emerging or early-career artist (less than 10 years' professional practice)? *
○ Yes ○ No

5. Is your ABN in your name with a nominated address within the Brisbane LGA, or can you nominate an incorporated Auspice Organisation based in the Brisbane LGA? *
○ Yes ○ No
If you are unsure, you can enter your ABN address or your Auspice Organisation's into the Electoral Commission of Queensland website (ECQ) or contact ECQ on 1300 881 665.

6. Is your professional development opportunity structured; either from a recognised peak body organisation or arts and cultural expert with recognised professional standing? *
○ Yes ○ No

7. Will your grant activity start after 22 March 2027 and be completed by 21 March 2028? *
○ Yes ○ No

8. Have you only applied for only one creative grant in the 2026-27 round with Brisbane City Council? *
○ Yes ○ No
You may apply for either Creative Sparks OR Lord Mayor's Creative Fellowships. Applicants cannot apply for both grants.

9. Can you demonstrate financial and/or in-kind support from sources other than Brisbane City Council for the proposed project? *

○ Yes ○ No

You cannot apply for 100% of project costs.

If you answer YES to any of the following questions you are ineligible for a Lord Mayor's Creative Fellowship.

10. Are you an employee of Brisbane City Council? *

○ No ○ Yes

11. Have you received any creative funding from Brisbane City Council totalling $10,000 or more between 1 July 2026 and 30 June 2027? *

○ No ○ Yes

12. Do you have any overdue acquittals for previous Brisbane City Council grants? *

○ No ○ Yes

Overdue means you have not met the due date of your acquittal report. If you are unsure if you have an overdue acquittal, please email the Community Grants Team at communitygrants@brisbane.qld.gov.au

Introduction - Lord Mayor's Creative Fellowships Grant Program

Please read the guidelines of this grant before completing your application. The Guidelines will govern if your application is successful.

Please note that most fields in this form are mandatory and if not completed your form will not be able to be submitted. An error message will highlight which fields require completion.

Have you read the Lord Mayor's Creative Fellowships guidelines, and does your application proposal comply with the application requirements, conditions and eligibility?

○ Yes ○ No

Applicant Details

* indicates a required field

Are you applying with the support of an auspice?

If you do not have an ABN, you will need an Auspice (sponsor) Organisation - an incorporated organisation which will accept legal and financial responsibility for your grant.

If your application is successful in obtaining funding, the Auspice (sponsor) Organisation will become the grantee on your behalf. Your Auspice must have an office in and provide goods and services to residents of the Brisbane Local Government Area (LGA).

Your **Auspice (sponsor) Organisation** must supply a letter, signed by either the Chair, President or Chief Executive of the organisation, agreeing to auspice (sponsor) your grant. You will also need to provide the financial (banking) details of your **Auspice (sponsor) Organisation**, so a transfer of payment (electronic funds transfer) can be made, if your grant is successful.

Click here for ATO information regarding auspice and sponsor arrangements.

Will you be nominating an Auspice Organisation for this application? *
- ○ No auspice required
- ○ I will be nominating an auspice for this application

Applicant Details

Applicant name *

Title | First Name | Last Name

Note: Title is optional. This is the primary applicant, if not using an auspice, the name must match the ABN entity name and the bank account name the grant funding will be paid into.

Preferred pronouns (optional):

Street address of your primary location *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia
This should match the address registered on your ABN.

In which Council ward do you reside? *

Visit Electoral Commission Queensland to find out your ward.

Mailing address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Phone number *

Please use standard format e.g. (07) 3403 8888.

Alternate or mobile number

Please use standard format e.g. 0400 000 000.

Email address *

Alternate Contact Details

Please provide an alternative contact person's details for your grant application. This information is used in the case you are difficult to contact or if you are out of the country.

Alternate contact name *

First Name | Last Name

Relationship to applicant *

Alternate contact address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Alternate contact phone number *

Please use standard format e.g. (07) 3403 8888.

Alternative contact email address *

Previous Brisbane City Council Grants/Support

Preference will be given to applicants who did not receive funding from either a Creative Sparks Grant or Lord Mayor's Creative Fellowship in the previous financial year.

Is this the first time you have applied to the Lord Mayor's Creative Fellowship Grants Program? *

○ Yes ○ No

If no, have you been successful in receiving Lord Mayor's Creative Fellowship funding previously? Please provide details.

Word count:
Must be no more than 50 words.
If applicable, please include grant round financial year (e.g. 2025/2026) and amount funded.

Auspice Organisation Details

* indicates a required field

Auspice Information

An auspice is a not-for-profit incorporated organisation that is agreeing to manage the legal and financial responsibility of the grant on behalf of the applicant. Their agreement letter (attached below) needs to clearly document the auspice's acceptance of these responsibilities. This is not simply a letter of support for the project.

If the grant application is successful the grant payment will be made to the auspice organisation, not you as the applicant. You will need to provide the financial (banking) details of your auspice organisation, so a transfer of payment (electronic funds transfer) can be made, if your grant application is successful.

Auspice organisation *

Organisation Name

Auspice organisation contact *

Title | First Name | Last Name

Note: Title is optional. Please leave 'Title' field blank if you do not wish to nominate a salutation.

Auspice organisation contact position *

Auspice organisation mailing address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia
Address must be in the Brisbane LGA.

Phone number *

Please use standard format e.g. (07) 3403 8888.

Email address *

Please use a generic email address (e.g. enquiries@example.com).

Attach letter from your auspice organisation agreeing to accept this responsibility: *

Attach a file:

Financial and Banking Details

* indicates a required field

Financial details

If you have nominated an auspice organisation, please complete this page with their details. Please provide company status and ABN. The ABN must be in the applicant's or auspice's name and address location within the Brisbane LGA as listed in this application.

Which legal entity are you applying as? *

- ○ Company limited by guarantee
- ○ Incorporated Association
- ○ Individual

Attach Certificate of Incorporation (if applicable)

Attach a file:

This is not applicable for individual applicants applying without an Auspice.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Does the 'Main business location' listed above match the postcode in your primary address (or Auspice organisation mailing address) provided in the application? *

- ○ Yes
- ○ No

If no, you are not eligible.

Is the above ABN registered for GST? *

- ○ Yes
- ○ No

If you are not registered for GST Council will add 10% to the funding proposed by Council to cover GST expenditure.

Bank Account Information

All grant payments are made by electronic funds transfer (EFT) to your nominated bank account. If your grant is approved you will receive a confirmation letter and an invoice template to request the grant payment.

The bank account needs to be in the same name as the applicant/auspice name.

Which bank account details are you providing? *
- ○ My organisation's account details
- ○ My auspice's account details
- ○ Individual account

Name of bank *

Account name *

This should match the applicant/auspice name e.g. the name of the organisation or individual.

BSB number *

BSB Number (must be six digits).

Account number *

Account number cannot be more than 10 digits.

Confirm Bank Account details

○ I verify that the above Bank Account Details are correct

Email address (for payment remittance advice) *

If applicable: provide organisational email address (e.g. accountspayable@yourclub.org.au) rather than a specific personal address.

Project Information

* indicates a required field

Project Details

Project title *

Word count:
Must be no more than 10 words.
This is the name your activity will be given in promotional materials and funding announcements if successful.
Unstructured / self-led professional development projects will not be considered.

What is your professional development activity summary/pitch? *

Word count:
Must be no more than 40 words.
Please enter in this format: to undertake name of course/ mentorship at institution, city, country and how the opportunity will accelerate your creative career development. Summarise what do you want to do? Refer to the Professional Development

term in the Glossary of the Guidelines. Must be suitable for publication. See the examples below for reference.

Pitch examples:

- *To undertake a residence in music composition at the University of Music, Edinburgh, Scotland that will result in xxxx.*
- *To undertake a 12-week writers workshop online by xxxx at xxxx that will result in a manuscript for my first full length novel.*

Start Date *

Must be a date and between 23/3/2027 and 21/3/2028.
This is the date that you can start your project and cannot be before.

End Date *

Must be a date and between 23/3/2027 and 21/3/2028.
This is the date your project is completed.

Please indicate where the majority of the professional development opportunity is occurring: *

- ○ Within Brisbane LGA only
- ○ Elsewhere in Queensland
- ○ Regional interstate
- ○ Metropolitan interstate
- ○ International

Where will your professional development take place? List all destinations. *

Word count:
Must be no more than 300 words.

The following questions will help to determine if you are an emerging artist. As a general guide, this is an artists practicing within 10 years of graduating from an undergraduate degree (or equivalent)?

What is the FULL name of your FIRST relevant undergraduate degree (or equivalent) or earliest qualification related to this grant request? *

Please include the university or organisation name. If you do not have a undergraduate degree (or equivalent) that is related to your current arts practice write N/A.

Which YEAR was the degree (or equivalent) qualification awarded?

Must be a number.
If you do not have formal training, the beginning of your practice may be marked by a significant recognition of your artistic work and vocational commitment to ongoing practice. Please list this year.

Assessment Criteria

Eligible applications will be assessed against the following criteria:

Criteria Number

Criteria

Percentage Weighting

1

Quality (Evidence of artistic potential and why the opportunity is relevant and of high quality)

40%

2

Benefit (Clear impact to the applicant’s future career or creative practice)

40%

3

Viability (A clear, realistic plan, budget and timeline showing you can deliver the activity)

20%

Assessment Criteria Resources

You do not need an extensive professional track record. Assessors want to understand your potential, commitment to your practice and how this opportunity will support your future development.

For guidance on completing the assessment criteria, please refer to the resources below:

- Program Guidelines
- Applicant Guide
- Budget Example
- Lord Mayor's Fellowships website

Assessment Criteria 1 - Quality - 40%

* indicates a required field

Evidence of artistic potential and why the opportunity is relevant and of high quality

Tell us about yourself.

Who are you - describe your creative practice and where you are in your career: *

Word count:
Must be no more than 200 words.
You may include: exhibitions, performances, publications, commissions, awards, training, study, mentorships, residencies or other achievements that show your commitment to your practice and demonstrate your potential. We recognise applicants may be at an early stage of their career. Assessors are interested in your potential, development and commitment, not just the number of achievements.

Attach your current curriculum vitae (CV): *
Attach a file:

Your CV should list your qualifications including dates and institutions and outline your relevant industry experience, list any prizes and awards etc. Max 4 page CV. Please ensure the format is either .doc or pdf.

Examples of Your Creative Work

Upload examples/evidence of your creative work.

Our preferred method is via URLs (weblinks).

You may provide up to three URLs linking to recent, relevant examples of your work. Maximum across all three URLs: five images, five minutes of music/audio/video.

Note: Assessors will NOT access URLs requiring login/subscription. For private content (e.g., Vimeo), provide password below. Do NOT use Spotify or platforms requiring paid access.

URL	Description of what is being viewed	Password
Must be a URL.		If required

If you cannot provide URLs, upload files here:

Attach a file:

A maximum of 5 files may be attached. Accepted formats: Video: MP4, QuickTime, Windows Media Audio: MP3, Windows Media Images: JPEG, PowerPoint, PDF (combine multiple images into one file) Documents: Word (.doc), PDF [Max 5MB per file].

Professional Development Opportunity

Tell us about what you will learn.

What will you do - explain what the professional development opportunity is, who is delivering it and why it is a good fit for your development. *

Word count:
Must be no more than 250 words.
Consider: what you will learn, why you selected this opportunity, the experience or expertise of the provider, how it builds on your current skills and experience and why this opportunity is important now. Avoid simply describing the activity. Focus on why it is valuable for you. Refer to the Professional Development term in Glossary of the Applicant Guide.

Who is delivering the professional opportunity? *

Name the peak body organisation or arts and cultural expert.

Attach the artists curriculum vitae (CV) who will be delivering the professional development opportunity or course program:
Attach a file:

Website of organisation or arts and cultural expert delivering the professional development opportunity:

Must be a URL.
Provide a link to that profiles the peak body or arts and cultural experts work.

Do you have confirmation of your professional development activity *
○ Yes ○ No
This could be a letter of acceptance into a residency program, course enrolment confirmation, invitation to present, fellowship invitation or confirmation of mentorship etc.

If yes, please attach evidence of the professional development activity:
Attach a file:

If successful it will be a condition of your funding agreement to view the confirmation of the professional development activity.

Assessment Criteria 2 - Benefit - 40%

* indicates a required field

Clear impact to the applicant’s future career or creative practice

Tell us about your future development.

Why do you need this professional development opportunity? *

Word count:
Must be no more than 250 words.
Explain what your development needs are. What skills or knowledge you want to build, any gaps in experience you want to address, opportunities you hope to access in the future, how this activity supports your next career step. Focus on your development needs and why this opportunity is the right next step.

What difference will this opportunity make to your creative practice or career? *

Word count:
Must be no more than 250 words.
Explain the outcomes you expect to achieve. New skills or technical capabilities, professional networks and relationships, confidence and creative development, future collaborations or opportunities, long-term benefits for your practice and career. Be specific about what you will gain from this and how it will influence your future work. Describe the skills, knowledge, networks, experience or future opportunities you expect to gain and how they will support your career goals.

Assessment Criteria 3 - Viability - 20%

* indicates a required field

A clear, realistic plan, budget and timeline showing you can successfully undertake this opportunity

Tell us how will you deliver your activity successfully.

Provide evidence that you can resource, manage and deliver the activity by completing the following sections.

Tips:

- Break the opportunity into key stages and provide realistic dates
- Demonstrate that the activity can be completed within the proposed timeframe
- Ensure the timeline matches your project budget and proposed dates

- Assessors are looking for a clear and achievable plan.

Professional Development Timeline

Describe how you will undertake and complete this professional development opportunity by completing the timeline below.

Date or timeline	Activity or milestone	What happens	Who is involved	Funded by this grant?
Must be a date and no earlier than 23/3/2027.	Professional development activity	e.g. Take part in the course, residency, conference, mentorship or other structured learning activity.	e.g. Applicant, host organisation, mentor or provider.	Indicate if this milestone will be funded by this grant.

Support Materials

Will you be using Aboriginal or Torres Strait Islander stories or cultural material that is not your own? *

○ Yes ○ No

If yes, please provide evidence of community consultation and cultural permission here: *

Attach a file:

Please ensure file format is either .doc or .pdf. File names should give an indication of the content.

What evidence do you have that you can undertake this opportunity as proposed?

This should include:

- Signed Peer/industry Letters of support from creative sector
- Confirmed funding or in-kind support
- Additional partner information
- Comments or clarification relating to support material (if required).

The stronger the evidence, the easier it is for assessors to understand the feasibility of your proposal.

Attach evidence: *

Attach a file:

Please ensure file format is either .doc or .pdf. File names should give an indication of the content.

Support Material Notes

Word count:
Must be no more than 50 words.
Any comments or clarification related to support material (if required).

Acknowledgement

How will you acknowledge Brisbane City Council? *

Word count:
Must be between 30 and 100 words.
Describe how you will acknowledge Brisbane City Council as the funding partner. If your application is successful, you will be required to submit images and evidence of acknowledgement as part of your Acquittal Report.

Assessment Criteria 3 - Viability - 20% - Continued

Budget

Tell us how your budget works.

Please complete full project budget, not just the grant portion.

Tips:

- Refer to the guidelines for what the program will not fund.
- If you haven't already, please download a copy of both the Creative Grants Applicant Guide and the Lord Mayors Creative Fellowships Budget Guide for help understanding and completing your budget.
- The budget needs to show all income sources and all expenses for your activity.
- Your budget should balance: Total Income = Total Expenses; i.e. there is no profit for the project.
- Council supports fair wages for creatives. Consider using peak body guidelines to set fees:
    - NAVA Code of Practice for visual arts fees
    - MEAA rates for film and entertainment
    - ASA rates for writers and illustrators
    - Volunteer staff can be costed at $46.00/hour for non-skilled labour and at relevant rates for professional services.

All budget figures provided must be GST exclusive.

THE PROGRAM WILL NOT SUPPORT 100% OF THE PROPOSED ACTIVITY OR PROJECT COST.

Income - excluding GST

Use a separate line for each item.

Income Source	Cash ($)	In-kind ($)	Status	Description/Calculation
Lord Mayor's Creative Fellowship	$	$		
e.g. other grant / own funds etc.	$	$		
How will your project be financed? List each source of income including: Lord Mayor's Creative Fellowship grant other grants own funds in-kind source.	Do not use commas, full stops or the "$" sign in your amounts.	This is the non-cash support given to the activity that has been given a realistic dollar value e.g. donated time, venue use, equipment or services.	Applied / Projected / Confirmed.	Explain the income and any calculations required.

Expenses - excluding GST

Limitations on funding include:

- Activities cannot seek more than 50% of the requested Council financial support for travel, accommodation and living expenses (e.g. if an applicant is requesting $10,000 for the total project, 50% or $5,000 can be used for travel, accommodation and living expenses).
- The recipient is unable to earn an artist fee from this grant i.e. you cannot be paid for your time to undertake the professional development activity.
- You must provide supporting evidence for all grant-funded costs and current quotes (≤6 months) required for grant-funded items over $500.

Use a separate line for each item.

Expense Items	Cash ($)	In-kind ($)	Funded by this grant (max amount $10,000)	Description/Calculation	Upload supporting evidence for all grant funded costs
	$	$	$		
	$	$	$		
List each item/ service you will be purchasing or is being contributed in-kind.	Must be a whole dollar amount (no cents). Do not use commas, full stops or the	This is the non-cash support given to the activity that has been given a realistic dollar value	Indicate how much is being 'funded by this grant.	Explain the costs and how they were calculated.	Quotes are required for any expense over $500 funded by this grant and

	"$" sign in your amounts. Must be a dollar amount.	e.g. donated time, venue use, equipment or services. Must be a dollar amount.			should be ≤ 6 months old.

Budget Summary

The totals are automatically calculated from the tables above.

Total Cash Income

$

This number/amount is calculated.

Total In-kind Income

$

This number/amount is calculated.

Total All Income Sources

$

This number/amount is calculated.
Total income must equal total expenses.

Total Cash Expenses

$

This number/amount is calculated.

Total in-kind Expenses

$

This number/amount is calculated.

Total All Expense Sources

$

This number/amount is calculated.
Total expenses must equal total income.

Total All Income

$

This number/amount is calculated.

Total All Expense

$

This number/amount is calculated.

Balance (MUST = $0)

$

This number/amount is calculated.

Lord Mayor's Creative Fellowships grant request

$

This number/amount is calculated.
Must be a dollar amount and no more than $10,000. This is the of total the 'funded by this grant amount' as listed in the expense table.

What is the percentage of Creative Fellowships funding sought to Total Income?

This number/amount is calculated.
The above percent cannot be 100%.

Budget Notes

Please outline any information that will assist to clarify or justify the costs calculated in your budget.

Word count:
Maximum 100 words. Include any comments you have regarding your income and expenses. Example currency conversions used etc.

Statistics and Certification

* indicates a required field

Statistics

Please complete the following questions to help with the continued improvement and tracking of this program.

Did you attend the Grants Information Session? *
- ○ Yes
- ○ No

If yes, which information session did you attend?
- ☐ Chermside Library
- ☐ Brisbane Square Library
- ☐ Garden City Library

What is your main artform relevant to your opportunity?
- ○ Arts Management/ Leadership
- ○ Dance
- ○ Design
- ○ Fashion
- ○ Interactive Multimedia (including digital games)
- ○ Literature/Writing and publishing
- ○ Multi-practice (including cross-platform and festivals)
- ○ Music (contemporary and classical)
- ○ Opera and musical theatre
- ○ Physical Theatre/Circus
- ○ Technical Production
- ○ Theatre (including comedy and cabaret)
- ○ TV/Film/Screen/Radio
- ○ Visual Arts
- ○ Other:

Select the most dominant one.

Where did you hear about the grants program? *
- ○ Council Website
- ○ Email
- ○ Direct (Postal) Mail
- ○ Social Media
- ○ Living In Brisbane Newsletter
- ○ Previous applicant
- ○ Council Officer
- ○ Local Councillor
- ○ Arts Hub
- ○ LinkedIn
- ○ Word of mouth
- ○ Other:

Applicant age: *
- ○ 17 years
- ○ 18 - 24 years

○ 25 - 34 years
○ 35 - 44 years
○ 45 - 54 years
○ 55 - 64 years
○ 65 and over

Select the types of Contact you made with Council for this application: *
☐ Workshop session
☐ Information Session
☐ Email correspondence
☐ Phone call
☐ I did not make contact with Council regarding this application

How likely are you to recommend this program to others?

We welcome feedback on any aspect of the Creative Fellowship program and how we might improve our service to you. Do you have any feedback or suggestions regarding the application process?

Word count:
Must be no more than 50 words.
If you are a previous applicant you may have noticed changes to the application form, your feedback relevant to these changes is greatly appreciated.

If you would like to stay up to date with Brisbane City Council's Creative Communities opportunities and programs please subscribe to our Creative Register e-newsletter.

Certification

The following section confirms your endorsement of this application.

- I certify that, to the best of my knowledge, the statements made in this application are correct.
- I understand the assessment decisions are final.
- I understand that if Brisbane City Council approves a grant, I will be required to accept the terms and conditions as set out in the Funding Agreement and I will be required to comply with those terms and conditions including any Brisbane City Council audit requirements.
- I consent to the information contained within this application being disclosed to or by Brisbane City Council for the purposes of assessing, administering and monitoring current and further Brisbane City Council grant applications.
- I acknowledge that Brisbane City Council is or may be collecting my personal information for the purposes of assessing, administering and monitoring my application and, if approved by Council, the grant in accordance with the Funding Agreement. Any personal information collected by Brisbane City Council will be kept in accordance with **Brisbane City Council's privacy statement**.
- I understand that if Brisbane City Council approves a grant, I will be bound by the contents of this application and the terms and conditions as set out in the Funding

Agreement to carry out the project as I have described and as required by Council. I understand that this application and its contents will form part of the Funding Agreement and my contractual relationship with Brisbane City Council.

- I consent to the use of information contained in the application by Brisbane City Council in press releases and other media communications if I am successful.

Authorising person *

Date of signing *

Must be a date.

Only for applicants who are 17 years of age, please attach your legal guardian's confirmation of support for your application:
Attach a file:

Applicants who are 17 years of age must have their application co-signed by their legal guardian. Please attach confirmation from your legal guardian that they will take responsibility for managing any funding that may be offered to you.

Before you submit

Once you click **“Submit”** you will not be able to reopen your application form. We advise saving your application form and using the **“Download PDF”** button on the Review and Submit page to preview your application to make sure everything is correct and that you are happy with the content you are about to submit. Once you are ready, hit “**Submit”**

You will receive a confirmation email when your application has been submitted. If you do not receive this email, then your application has NOT been submitted.

Thank you for applying for the Lord Mayor's Creative Fellowships program.

Eligibility requirements

It seems that you do not meet the eligibility requirements for the grant.

You have answered a question on the previous page that has resulted in the application being ineligible.

If this was a mistake, click on "Previous Page" below to review your answers.

If you are unsure if you are eligible for funding you can contact Brisbane City Council on (07) 3403 8888 and ask to speak to the Creative Communities Team.

Please refer to the **Lord Mayor’s Creative Fellowships guidelines** for the full list of eligibility criteria.